

Document Submission & Initial Approvals

Estimated timeframe: 3 Weeks



01

Requirements Details

We will send you a **requirement form** to collect your necessary details.

02



Submission of Documents

The customer submits all **required documents** for **verification**.



03

Invoice

We will issue an invoice for your review and signature.

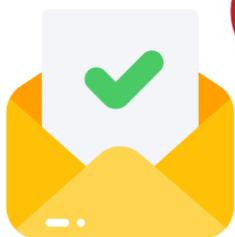
04



Payment

Upon receiving the **signed invoice**, you may proceed with the **payment**.

05



Initial Approval

Once the payment is confirmed by our bank, we will apply for **Initial Approval** and **Company Name Reservation**.

06



Company Name Reservation

The customer selects the preferred **company name**.

Documentation & License Issuance



07

Memorandum of Association

We will prepare and submit the **Memorandum of Association (MOA)**.

08



KYC (Know Your Customer)

After submission, the Free Zone Authority will contact the customer for the **KYC (Know Your Customer)** verification process.



09

Business License

Upon successful **KYC submission**, we will apply for the **Business License**.

10



Approval

The Business License is typically issued within **48 hours** after approval.

Visa & Emirates ID Process



11

Establishment card & Visa Allocation

We will apply for **Establishment card, Visa Allocation** and subsequently for the **Entry Permit**.

12



Inside the UAE

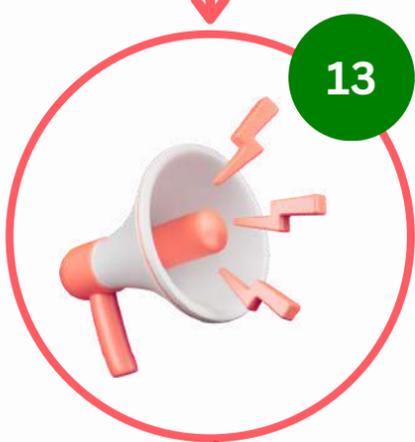
If the customer is inside the UAE, a status change fee will apply
Dubai - AED 1,800
Other States - AED 1,000 .

12



Outside the UAE

If the customer is outside the UAE, the **Entry Permit** will be sent via email.



13

Notice

The customer will have **60 days** from the permit issuance date to enter the UAE.

14



Medical Test & Biometrics

Once in the UAE, the **Medical Test** and **Biometric Scanning** will be conducted.



15

Emirates ID

After completion, we will apply for the **Emirates ID** (Residence Visa).

16



Issuance

The **Emirates ID** is typically issued within two weeks.

Quick Links

Submit Documents

Here you can submit your details and documents.

[Submit Documents](#)

WhatsApp

Here you can text us your query. One of our representative will get back to you shortly

[WhatsApp](#)

Email

Here you can Email us your query. One of our representative will get back to you shortly

[Email Us](#)

Visit Us

Our office location is available on Google Maps. You're welcome to visit us during the following hours:

Monday – Thursday: 9:00 AM – 5:00 PM

Friday: 9:00 AM – 12:00 PM

[Visit Us](#)